# SELF STUDY REPORT

### FOR

## 1ˢᵗ CYCLE OF ACCREDITATION

## MARATHA VIDYA PRASARAK SAMAJ'S ARTS AND COMMERECE COLLEGE, SOYGAON

SURVEY NO. 63/64, MVP NAGAR, BEHIND DATTAMANGAL INDUSTRIES, SATANA MALEGAON ROAD, SOYGAON, MALEGAON, TAL- MALEGAON, DIST- NASHIK

423203

https://mvpsoygaoncollege.ac.in

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## NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

### BANGALORE

## September  2023

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# 1. EXECUTIVE SUMMARY

## 1.1 INTRODUCTION

**About MVP**

Maratha Vidya Prasarak Samaj is one of the most prestigious learning hubs of Maharashtra. It has been over 109 years that it has stood to the test of time to become a legend of unparalleled stature. History says that the credit of establishing the educational hub and carrying it to the height of zenith goes to the enthusiastic and devoted team of social workers and educationists who were known as 'Karmaveer' greatly inspired by the lives of Mahatma Jyotiba Phule, Savitribai Phule and Rajarshee Shahu Maharaj. The true educationists and social reformers like Karmveer Raosaheb Thorat, Karmaveer Bhausaheb Hire, Karmaveer Kakasaheb Wagh, Karmaveer Annasaheb Murkute, Karmaveer Ganpatdada More, Karmaveer D. R. Bhosle, Karmaveer Kirtiwanrao Nimbalkar and Karmaveer Vithoba Patil Khandlaskar laid the foundation stone of the MVP Samaj. They had vsion of cultural and literate society. The great visionaries of Samaj rightly said "Bahujan Hitay, Bahujan Sukhay" (Well-being and happiness of masses) as the motto of the samaj. They determine to provide quality and effective education through different streams and faculties. It has been successful in retaining the standard of higher education. It manages around 489 educational institutions and beccame one of the premier educational hubs in the jurisdiction of Savitribai Phule Pune University.

**Vision**

**We aspire to be an institute to contribute in the development of our country through excellence in higher education; providing participatory teaching, learning and innovative ideas and also to prepare the student as socially responsible, globally competent and excellent human being.**

**Mission**

1. To familiar students with socio-political, cultural, linguistic and entrepreneurial skills.
2. To empower women student by providing opportunities of higher education and make them self-independent.
3. To develop physically, emotionally, intellectually and ethically competent human resources.
4. To provide education for sustainable development of society by acquiring the knowledge, skill, attitudes and values necessary to shape future.
5. To create globally competent manpower for meeting the current and future demand of educational institute, industry and society.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

**Institutional Strength**

1. Environment friendly well-structured and ventilated college building.

2. Effectively organizing of curricular, co-curricular and extra curricular activities for the development of students.

3. Well furnished infrastructure.

4. Healthy student teacher relationship.

5. Well qualified faculty members.

6. Co-operative non-teaching and Administrative staff.

7. Dynamic and inspiring leadership of the Principal.

**Institutional Weakness**

1. The college is not recognized under UGC 2f and 12b.

2. Lacking of B.Sc. faculty

3. Insufficient postgraduate courses, so inadequate research facility.

4. Self-finance status of the Institution hence shortage of funds

**Institutional Opportunity**

1. Post-graduation courses can be increased for creating opportunities to peruse higher education, employment and generating funds.

2. To establish and strengthen research center

3. The college has an ample scope to establish collaboration with Research Institutes, agriculture sectors and local Industries.

4. Organizing various National and International workshops/Seminars/Conferences

5. To start skill base and market oriented short term courses

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**Institutional Challenge**

1. To improve the ratio of research and publications

2. To develop skills among students urgently required in market for employability apart from academics.

3. To reach to the poor students from rural area

4. To start Boat Club

5. Strengthening of placement Cell in the College

# 1.3 CRITERIA WISE SUMMARY

**Curricular Aspects**

The College is affiliated to Savitribai Phule Pune University and follows curriculum of 'Semester, Credit and Grading system' introduced by university. Curriculum of B.A. and B.COM adopt 'Elective Course System'. Effective curriculum delivery is attained through well planned and documented process. Academic Monitoring and other committees work in co-ordination to strengthen curricular, co-curricular and extra-curricular activities. Activities are planned in advance to accomplish vision and mission of the institute. The college motivates teachers to participate in various bodies to upgrade their skills. The College conducts value-added courses, professional development related certificate courses to inculcate professional attitude, personality development and life skills to make students aware with current global scenario.

The college addresses cross cutting issues relevant to Gender issues, Environment and Sustainability, Human Values and Professional Ethics into the curriculum.

**The college further strengthens these issues as follows:**

Gender equality enhance by participation of female students and teachers in various decision-making and motivating programs. College organized innovative programs like Nirbhay Kanya Abhiyan, Bahishal Vyakhyanmala, sports and cultural programs, wherein, motivate them to participate in intercollegiate level, University level and State level competitions. Awareness of Environment and Sustainability through Non-Conservation Energy Sources like Green Audit, tree plantation, rain water harvesting. Inculcating Human Values by organizing social activities like National Service Scheme, industrial visits, and participation of students in professional activities. Students undergoes field projects and internships as a part of curriculum enrichment to enhance their professional credentials.

**Teaching-learning and Evaluation**

Arts and Commerce College Soygaon is situated in the rural area of Malegaon tehasil, Nashik District. It has an intake capacity of students admission as per the reservation policy of the Government of Maharashtra.
The institute admits students from various reserved categories as per the reservation policies of competent authority. The institute caters the learning needs of students of different backgrounds and abilities. Special

efforts are taken to identify learning needs of students and initiatives are taken to satisfy their learning needs. The institution has proficient, devoted and experienced faculty members. Teachers have taken initiative to upgrade their knowledge and keep abreast with the latest developments.Teachers strive to inculcate creativity,scientific temper, sports and cultural attitude in students. Teachers serve as mentors to students and counsel them to improvise their overall performance.

The institute has Grievance Redressal Committee to deal with the grievance of students in a time-bound and efficient manner. The institution adheres to the academic calendar for the conduct of Continuous Internal Evaluation (CIE). The attainment of learning outcomes of students is evaluated by internal assessment techniques, end-semester assessment techniques, feedback from stakeholders. Overall, the institute is taking efforts for satisfaction of students as learners.

**Research, Innovations and Extension**

Institute believes that Research and Education are integral parts of any educational institute. For empowering research and innovations, Research Committee strenthen the research aptitude among the faculty and students. Research committee looks into every matter associated with motivation, facilities, guidance in research work. In last five years two faculty members have got Guideship from SPPU Pune University. One faculty has completed Minor research project from SPPU Pune University. Avishkar(research) competition is organized by SPPU Pune for students to create research interest among students. College students are motivated to participate in Avishkar competition.

Four faculty members are awarded Ph.D. degree in last five years. 20 papers are published in UGC care list and 6 papers are published in UGC non-care list Journals. Two State level seminars are conducted to enrich research views among students and teaching faculty. MOU have been signed keeping in mind to bridge academic gap of the the students. Every year different social activities have been conducted to bring social awareness among the students. NSS has organized various activities like *shramdhan shibir, Beti Bachao Beti Padhav, Pani Adava Pani Jirava, Vruksh Sanvardhan, Swachhata Pakhwada*. For ecofriendly campus college has formed Vermi compost for bio fertilizers. College is bringing environment awareness among the students.

The members of Pimpalgaon Grampanchyat and Patne Grampanchyat are actively participating in various activities like water conservation, tree plantation and swachhata abhiyan to create core values among the students and society. Activities like No Speeding no Rash Driving *Avhaan*, college campus cleaning, collection of Nirmalya and Ganesh murties, it brings social and environment awareness among the students and society.

**Infrastructure and Learning Resources**

MVP's Arts and Commerce College Soygaon is situated in coast of Girna river, Malegaon. The college is approved by UGC and affiliated to SPPU Pune. Since its establishment in 15th July 2003, college has maintained high standards for infrastructure and learning resources. Spacious, well - lit and well-ventilated 06 classrooms and 01 ICT class room with Interactive Seminar Hall are available for smooth conduct of theory sessions. Seminar hall is used to arrange various programs and activities of college. Besides the conventional teaching aids, senimar is also equipped with ICT facility like LCD projectors connected with LAN.

College has formed cultural committee for overall development of the students. Various cultural activities

are organized in college. Students are participated in intercollegiate or university level cultural programs. To give scope to the artistic qualities of the student's college has organized Cultural Programme named under *Yuva Mohotsav* every year, in which competitions like dancing, singing, mimes, one act play and many more competitions are involved in it. For the encouragement of the student, after the cultural program, Prize are distributed to the students in Prize Distribution Ceremony.

The college has separate Gymkhana, spacious Sports grounds for Outdoor/Indoor games. Gymkhana Committee has formed to support and motivate the students to participate in the various sport events. Gymkhana has four stations Gym, Multi- workout benches and comprises other expensive equipments. Students are participated in various intercollegiate level, University level and State level sport events. College also organized intercollegiate level sport events at college home ground.

Library is well-equipped with modern facilities (Auto Lib software by IT Software Nasik). The College has a Library Advisory Committee which supports to the smoothly functioning of the library. The library has 3015 Books, 4+ journals, subscribed N-LIST and 6-Newspapers for reference. Library has tied up with Sarvjanik Vachnalay under MoU. ICT facilities are available in the library for the faculty and students use. Library has separate e-library with high-speed internet, Reading Room with 20 seating capacity and teachers reading room.

The college has well-developed IT facilities including Wi-Fi. All computers are connected LAN with internet bandwidth speed of 100 mbps and also include UPS Server facilities for uninterrupted power supply.

## Student Support and Progression

The college provides better student support services in various forms to facilitate the personality development, motivation and confidence building of students. Every year Students from SC, ST, NT, SBC, SEBC, OBC and OPEN etc. categories are receiving financial assistance from the State Government of Maharashtra and SPPU Pune.

Capability enhancement courses like competitive examinations, Career counseling, Communication skills, Personal Counseling are offered to all the students. Institute has effective and efficient system for overall development of students. Institute has various committees such as Student Grievance Cell, Anti Ragging Cell to address student grievances. The teaching-learning process is enhanced by various activities like as Expert lectures, Industrial Visits, Workshops and seminars to provide exposure to students in real life practical aspects. Students are made aware of various opportunities after graduation. Various training sessions are conducted for career guidance and entrepreneurship development.

The institute organizes various co-curricular and extra - curricular activities in cultural and sports events which eventually help the students to show their inherent talent. The institute has Alumni Association at the college level.

## Governance, Leadership and Management

Arts and Commerce College Soygaon started under the parant Maratha Vidya Prasarak Samaj, Nashik. The parent institution has a rich tradition of visionary and transformational leadership.

The vision and mission of the institute has been framed by giving due consideration to the suggestions and views of stakeholders. The Vision and Mission of the institute are in tune with the objectives of higher

education. Institute has a mechanism for delegating authority and providing operational autonomy to all the functionaries to work towards decentralized governance system and participative management.

The top management plays a vital role and is committed to extend whole hearted, complete support to the Principal who is academic and administrative head of the institution. The Principal facilitates for effective and efficient transaction of teaching learning process, in sustaining and reflecting the vision and mission of the college through every activity. The Principal conducts periodical meetings with the Heads of the Department, the teaching faculty and non-teaching staff to motivate them to put their best efforts for effective growth of the institution. The IQAC cell of the college designs and implements plan for institutional level activities for quality assurance. The top management provides freedom to faculty members for academic development appreciates and motivates their innovations through various programmes. The self-appraisal report of every faculty member is prepared on the basis of academic performance which is submitted to the Head of the institute. Even the assessment of the teachers is done through the feedback forms filled by students. The top management provides various welfare schemes for teachers and non-teaching staff. The college has an established mechanism for mobilizing resources and ensuring transparency in the financial management of the institution. The internal and external audits are carried out to ensure effective and efficient use of financial resources. There is a proper allocation and utilization of the annual budget.

## Institutional Values and Best Practices

To protect institutional values under various gender equality and gender sensitivity programmes including *Nirbhay Kanya Abhiyan*, *Cultural Competitions, Blood Donations, facilities like installation of CCTV, fire Extinguishers, security guards* etc. The electricity is saved with the use of LED bulbs. The waste is collected in separate dustbins: liquid waste is used for trees. Rain water harvesting plant is constructed to store the water from the roof. Green practices are followed by some students and staff using public transport. Green campus and Green Audit is conducted in college. For differently abled students facilities like ramp for easy access to classrooms and seating arrangement are provided.

With the contribution of NSS unit the college actively works through college staff, students and local community by giving donation to needy people, plantation of trees, cleaning of the local rivers and nearby areas, and AIDS awareness related programs etc. For the fulfillment of fundamental duties regarding constitutional obligations, the institute always celebrates Independence Day, Republic Day, Birth and Death Anniversaries of famous identities. The college functions as per the code of conduct given by university and parent institutions regularly.

The college also follows two best practices i.e. Tree Plantation and Blood Donation Camp. These activities creates Social Awareness among students. In the last five years blood donation camp has collected 70 bags of blood from the donors. In the Environment conservation activity, until now co-operation with Pimpalgaon Grampanchayat and Patne Grampanchayat total 519 trees are planted. It is really noteworthy for environment conservation.

# 2. PROFILE

## 2.1 BASIC INFORMATION

| Name and Address of the College | |
| --- | --- |
| Name | MARATHA VIDYA PRASARAK SAMAJ'S ARTS AND COMMERECE COLLEGE, SOYGAON |
| Address | Survey No. 63/64, MVP Nagar, Behind Dattamangal Industries, Satana Malegaon Road, Soygaon, Malegaon, Tal- Malegaon, Dist- Nashik |
| City | Malegaon |
| State | Maharashtra |
| Pin | 423203 |
| Website | https://mvpsoygaoncollege.ac.in |

| Contacts for Communication | | | | | |
| --- | --- | --- | --- | --- | --- |
| Designation | Name | Telephone with STD Code | Mobile | Fax | Email |
| Principal | Hiraman Madhukar Kshirsagar | 02554-250505 | 7385451248 | - | srcollege.soygaon @mvp.edu.in |
| IQAC / CIQA coordinator | Rajesh Vishwanath Gangurde | 02554-9823870463 | 8055750707 | - | rajeshgangurde070 7@gmail.com |

| Status of the Institution | |
| --- | --- |
| Institution Status | Self Financing |

| Type of Institution | |
| --- | --- |
| By Gender | Co-education |
| By Shift | Regular |

| Recognized Minority institution | |
| --- | --- |
| If it is a recognized minroity institution | No |

**Establishment Details**

| State | University name | Document |
|---|---|---|
| Maharashtra | Savitribai Phule Pune University | View Document |

**Details of UGC recognition**

| Under Section | Date | View Document |
|---|---|---|
| 2f of UGC | | |
| 12B of UGC | | |

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

| Statutory Regulatory Authority | Recognition/Approval details Institution/Department programme | Day,Month and year(dd-mm-yyyy) | Validity in months | Remarks |
|---|---|---|---|---|
| No contents | | | | |

**Recognitions**

| Is the College recognized by UGC as a College with Potential for Excellence(CPE)? | No |
|---|---|
| Is the College recognized for its performance by any other governmental agency? | No |

**Location and Area of Campus**

| Campus Type | Address | Location* | Campus Area in Acres | Built up Area in sq.mts. |
|---|---|---|---|---|
| Main campus area | Survey No. 63/64, MVP Nagar, Behind Dattamangal Industries, Satana Malegaon Road, Soygaon, Malegaon, Tal- Malegaon, Dist- Nashik | Rural | 3 | 1850 |

# 2.2 ACADEMIC INFORMATION

## Details of Programmes Offered by the College (Give Data for Current Academic year)

| Programme Level | Name of Programme/Course | Duration in Months | Entry Qualification | Medium of Instruction | Sanctioned Strength | No.of Students Admitted |
|---|---|---|---|---|---|---|
| UG | BA,Arts | 36 | Twelfth | Marathi | 34 | 17 |
| UG | BA,Arts | 36 | Twelfth | Marathi | 34 | 18 |
| UG | BA,Arts | 36 | Twelfth | English | 34 | 10 |
| UG | BA,Arts | 36 | Twelfth | Marathi | 34 | 10 |
| UG | BA,Arts | 36 | Twelfth | Marathi | 36 | 20 |
| UG | BA,Arts | 36 | Twelfth | Hindi | 34 | 13 |
| UG | BA,Arts | 36 | Twelfth | Marathi | 34 | 15 |
| UG | BCom,Commerce | 36 | Twelfth | English + Marathi | 80 | 38 |
| UG | BCom,Commerce | 36 | Twelfth | English + Marathi | 80 | 67 |
| UG | BCom,Commerce | 36 | Twelfth | English + Marathi | 80 | 52 |

## Position Details of Faculty & Staff in the College

| | Teaching Faculty | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Professor | | | | Associate Professor | | | | Assistant Professor | | | |
| | Male | Female | Others | Total | Male | Female | Others | Total | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | 0 | | | | 0 | | | | 21 | | | |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 11 | 5 | 0 | 16 |
| Yet to Recruit | 0 | | | | 0 | | | | 5 | | | |
| Sanctioned by the Management/Society or Other Authorized Bodies | 0 | | | | 0 | | | | 0 | | | |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Yet to Recruit | 0 | | | | 0 | | | | 0 | | | |

| Non-Teaching Staff | | | | |
|---|---|---|---|---|
| | **Male** | **Female** | **Others** | **Total** |
| Sanctioned by the UGC /University State Government | | | | 4 |
| Recruited | 4 | 0 | 0 | 4 |
| Yet to Recruit | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

| Technical Staff | | | | |
|---|---|---|---|---|
| | **Male** | **Female** | **Others** | **Total** |
| Sanctioned by the UGC /University State Government | | | | 4 |
| Recruited | 4 | 0 | 0 | 4 |
| Yet to Recruit | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

**Qualification Details of the Teaching Staff**

| Permanent Teachers | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt/ LLD/DM/M CH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 6 | 2 | 0 | 8 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 6 | 2 | 0 | 8 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Temporary Teachers | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt/ LLD/DM/M CH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Part Time Teachers | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **Highest Qualificatio n** | **Professor** | | | **Associate Professor** | | | **Assistant Professor** | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt/ LLD/DM/M CH | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| UG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Details of Visting/Guest Faculties | | | | |
|---|---|---|---|---|
| **Number of Visiting/Guest Faculty engaged with the college?** | **Male** | **Female** | **Others** | **Total** |
| | 0 | 0 | 0 | 0 |

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

| Programme | | From the State Where College is Located | From Other States of India | NRI Students | Foreign Students | Total |
|---|---|---|---|---|---|---|
| UG | Male | 342 | 0 | 0 | 0 | 342 |
| | Female | 123 | 0 | 0 | 0 | 123 |
| | Others | 0 | 0 | 0 | 0 | 0 |

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

| Category | | Year 1 | Year 2 | Year 3 | Year 4 |
|---|---|---|---|---|---|
| SC | Male | 34 | 26 | 27 | 40 |
| | Female | 7 | 9 | 5 | 10 |
| | Others | 0 | 0 | 0 | 0 |
| ST | Male | 13 | 12 | 15 | 12 |
| | Female | 3 | 4 | 4 | 5 |
| | Others | 0 | 0 | 0 | 0 |
| OBC | Male | 220 | 179 | 206 | 193 |
| | Female | 96 | 90 | 83 | 57 |
| | Others | 0 | 0 | 0 | 0 |
| General | Male | 61 | 46 | 62 | 71 |
| | Female | 16 | 16 | 38 | 34 |
| | Others | 0 | 0 | 0 | 0 |
| Others | Male | 28 | 40 | 55 | 40 |
| | Female | 9 | 9 | 8 | 9 |
| | Others | 0 | 0 | 0 | 0 |
| Total | | 487 | 431 | 503 | 471 |

**Institutional preparedness for NEP**

| 1. Multidisciplinary/interdisciplinary: | The Vision of National Education Policy is to provide high quality education to develop human resources in our nation as global citizens is well taken by Savitribai Phule Pune University by implementing Self Study Report of MARATHA VIDYA PRASARAK SAMAJ'S ARTS AND COMMERCE COLLEGE, SOYGAON Choice Based Credit System for all programs. In view of the NEP, Our College has initiated the implementation of key principles of NEP such as multidisciplinary approach for all curriculums, different methods with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity. Academic |
|---|---|

| | |
|---|---|
| | programmes are modified to include Multidisciplinary /Interdisciplinary courses as electives. All programmes are modified in such a way that students get maximum flexibility to choose elective courses offered by other departments. University is proactively working towards implementation of the suggestions given in the NEP by integrating add-on courses at each level. Add-on courses like Computer Literacy, Accounting, Communication skill and N.C.C Training are conducted by Arts and Commerce College, Soygaon. |
| 2. Academic bank of credits (ABC): | In an Academic Bank of Credits students can deposit, transfer and redeem credits earned through a variety of courses, including CBCS Courses, Study tour, Field visit and Industrial visit. etc. Savitribai Phule Pune University (SPPU) offers flexibility for students to experience diverse learning. SPPU is an on-board official member of the National Academic Depository which offers an online repository for all academic awards under the Digital India Programme. From 2015 onwards, SPPU adopted digital procedure for conducting examinations. It follows a Choice-Based Credit System for all of its programmes and is now in the process to pass a resolution related to the ABC in the Academic Council. |
| 3. Skill development: | Skill Development training Centre is a platform to enhance the skill and make the students industry ready in Training is crucial for organizational development and its success which is indeed fruitful to both employers and employees of an organization. The affiliating Savitribai Phule Pune university offers a total of 270 courses which are offered at Diploma, UG, PG, and doctoral levels. The SPPU aims at providing quality vocational education through these courses combining class room centred formal education and training with experience sharing of Industry practitioners and internships in business houses. As per the guidelines of SPPU, the College introduced Business Management, Banking, and Communication skill subjects for B.A. and B.Com programs. The purposes of these courses are to impart professional knowledge on the theories, models and basic principles of organizational behaviour in the field of entrepreneurship, and teach students how to apply them to entrepreneurial and social activities. After completing these courses, students should improve their decision-making skills, |

| | Leadership, Personality development and entrepreneurship. Skills make meaningful contributions to the interests of stakeholders. These courses enable students to acquire in-depth entrepreneurial knowledge. In College B. A. and B.Com level value added courses, Generic Elective Humanities, and Democracy, Election and Governance are opted by students for 4 Credits. The topics covered in the syllabus are Computer Literacy and its importance in professional life. In this course, students are trained with Internet Basics and Introduction to MS Office tools such as Paint, Office, Excel and PowerPoint. With the help of this, the students can find opportunities in using digital technology at workplace. The second topic is Accountancy in which students have to Identify specific features like CA, ICWA,DTP, MSW and GDC &A, CCA. Also under 'Civic Action and Innovation', Students visit the Centre for Innovation, Incubation and Linkage Centre in the Savitribai Phule Pune University. Students are evaluated by submitting a detail reports explaining the innovative activities suitable for their residential area or any specific social problem in consultation with the course teacher. Study tour, Field visit and Industrial visit are dealt with social awareness and personal growth of the students for their betterment. |
|---|---|
| 4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): | The SPPU encourages learning of Regional language Marathi, Hindi, Sanskrit by offering PG, M.Phil, PhD, Post Doctorate degrees. After spoken English, Hindi and Marathi, now the Savitribai Phule Pune University (SPPU) will soon offer a course in spoken Sanskrit. The certificate course which hopes to increase the understanding and popularity of the language. This will definitely boost understanding the cultural values permeated by the literary works in Marathi and Hindi. Further, Indian culture and Business Ethics in curriculum of Business Administration, teaches cultural values in Indian tradition so a business students imbibe value orientation while in business. |
| 5. Focus on Outcome based education (OBE): | The SPPU Pune provides various courses in streams like Humanities, Science, Education, Law, Business Administration, Engineering, Environmental Studies, Social Sciences and Technology. A total of 48 courses are available at the diploma level. The university offers 47 UG courses, 142 PG courses, and |

| | 33 doctoral courses. All these programmes are offered as outcomes-based educations (OBE) which are designed keeping in mind the regional and global requirements. SPPU clearly stated Programme Outcomes, Programme Specific Outcomes and course outcomes for each and every program. These courses are designed with cognitive abilities such as Remembering, Understanding, Applying, Analysing, Evaluating, and Creating. Further value added courses ensure social responsiveness and ethics, as well as entrepreneurial skills so that student contributes proactively to economic, environmental and social well-being of the nation. All course syllabi have been designed with due consideration to economic and social needs at large so as to apply the spirit of NEP. |
|---|---|
| 6. Distance education/online education: | Educational institutions in the country has increasingly involved in using the digital platforms for engaging classes, conducting conferences and meetings due to Covid-19 Pandemic. Though this situation is not competent with face to face learning, Online education has broken the geographical barriers creating interaction of experts and students from distant places. Because of this, educational institutions have paved the way of adopting hybrid mode of education combing online and offline resources. This prediction is visualised by the NEP. Covid-19 experience gained during pandemic created online resources by educators and students will now flourish to a large extent in many fields. Faculties are encouraged to offer MOOC courses, E-content at SPPU which promotes the blended learning system of learning. Our College has started Distance Education programme such as Y.C.M.O.U for B.A., B.Com and Journalism Programs in Arts and Commerce. |

## Institutional Initiatives for Electoral Literacy

| 1. Whether Electoral Literacy Club (ELC) has been set up in the College? | Yes |
|---|---|
| 2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character? | Appointed by the College |

| | |
|---|---|
| 3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc. | Voter awareness campaign Maharashtra State Election Commission had organized 21 July to 21 august 2023 'special short review program' for registration and reregistration new voters. Our Arts and Commerce college soygaon's ELC has organized 'special short review program' on 8Th august 2023. This program is inaugurated by Malegaon Tahsildar Mr. Nitin Deore. MVP Director Adv.R.K. Bachhav Was Presided for this program. There Deputy tashsildar Vardha Suman, online trainer Sunil Bagad, principal Dr.H.M.Kshirsagr, ELC members, students and senior citizen were present. |
| 4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc. | In our college 'on 25th January National Voter Day' continuously celebrated by the ELC, Department of Political Science, NSS, SDO. the motto of this program to create awareness of voting value among students. For this program we called varous eminent persons.25th January 2022 voter days program chief gust was Malegaon municipal corporation deputy mayor Nilesh Aher was present. Malegaon Tahsil was organized voter awareness rally in 2018 -19 our students participated in this rally. For creating the awareness of voting. |
| 5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters. | Our college was organized 8Th august 2023 online voter registration program Mr. Sunil Bagad who guided how to make online registration. It helped to know the technical system of online registrations.his instructed to students and senior citizen.students installed voter help line app and registered their name voter list.also 20 person offline registered their names in voter list. |

# Extended Profile

## 1 Students

**1.1**

**Number of students year wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 471 | 503 | 431 | 487 | 509 |

| File Description | Document |
|------------------|----------|
| Upload Supporting Document | [View Document](#) |
| Institutional data in prescribed format | [View Document](#) |

## 2 Teachers

**2.1**

**Number of teaching staff / full time teachers during the last five years (Without repeat count):**

**Response: 30**

| File Description | Document |
|------------------|----------|
| Upload Supporting Document | [View Document](#) |
| Institutional data in prescribed format | [View Document](#) |

**2.2**

**Number of teaching staff / full time teachers year wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 16 | 16 | 16 | 16 | 16 |

## 3 Institution

**3.1**

**Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 13.75 | 10.48 | 12.67 | 14.11 | 16.75 |

| File Description | Document |
|---|---|
| Upload Supporting Document | View Document |

| File Description | Document |
|---|---|
| Upload Supporting Document | View Document |

# 4. Quality Indicator Framework(QIF)

## Criterion 1 - Curricular Aspects

### 1.1 Curricular Planning and Implementation

**1.1.1**

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

**Yes**

Maratha Vidya Prasarak Samaj's Arts and Commerce College, Soygaon is affiliated with Savitribai Phule Pune University. The college follows the curriculum prescribed by the university. The IQAC prepares an academic calendar before the academic year. It illustrates all the significant activities to be carried on during the year.

The academic calendar is discussed and circulated in the Staff General Meeting. HODs of all departments plan and discuss important dates of departmental programs, seminars, workshops, availability of guest speakers, training programs, mid-semester tests, and practicals. HODs distribute the course-wise workload among faculties and advise students to prepare teaching plans for their respective subjects. The subject teachers keep a record of the teaching plan, actual teaching units, and academic and administrative committee responsibilities.

Faculty members prepare Semester-wise teaching plans for theory and practical at the beginning of every term/semester.

The timetable committee prepares a general timetable and the HOD of concerned departments prepare departmental timetables. Teachers conduct classes according to the timetable. The IQAC and departmental meetings are held periodically to review the syllabus completed.

To carry the continuous evaluation process smoothly, a senior faculty of the college is appointed as Chief Examination Officer by the Principal. The CEO, in consultation with the Principal and IQAC, makes a plan of exam activities for the whole year. The examination committee appoints two senior faculty members as a member of the Internal Squad to monitor and guide teachers in conducting disciplined and error-free internal as well as external examinations.

It details of the exam schedule, filling of examination forms, and exam timetables are regularly displayed on the college notice board and the college website.

Home Assignments, Semester Tests, Presentations, Oral examinations, and Practical and Term End Examinations are conducted by strictly following the time schedules. The Annual Examination is administered as per schedules provided by the SPPU. They are included in the academic calendar and implemented at the end of the semester.

The institute follows the Semester system with a 70(external):30 (internal) evaluation pattern.

For the effective transmission and delivery of curricula, departments integrate classroom teaching with various ICT tools, field projects, student seminars, tutorials, sessions for solving the question papers, Field surveys, etc.

The departments organize study tours, and field and industrial visits for students to experience practical knowledge. The faculty members encourage the students to read the resources available in the library. Skill development programs are conducted to increase the employability of the students.

The College Library provides e-content facilities such as INFLIBNET, e-journals, and e-books.

The College also provides a departmental library and 100 Mbps internet connectivity with campus Wi-Fi facility to the students and the teachers for effective teaching-learning.

IQAC recently conducted an Academic and Administrative Audit by an external agency for further improvement in academic and administrative activities.

At the end of the academic year, IQAC collects feedback on curricula from students, teachers, alumni, and employers. It is analyzed by the proper mechanism constituted by the college and the report is communicated to the concerned departments and the university.

| File Description | Document |
|---|---|
| Upload Additional information | [View Document](#) |
| Provide Link for Additional information | [View Document](#) |

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 2

| File Description | Document |
|---|---|
| List of students and the attendance sheet for the above mentioned programs | [View Document](#) |
| Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes | [View Document](#) |
| Institutional data in the prescribed format | [View Document](#) |
| Evidence of course completion, like course completion certificate etc. Apart from the above: | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

| Other Upload Files | |
|---|---|
| 1 | [View Document](#) |

### 1.2.2

*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses*

*of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

**Response:** 1.87

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 45      | 00      | 00      | 00      | 00      |

| File Description | Document |
|------------------|----------|
| Upload supporting document | [View Document](#) |
| Institutional data in the prescribed format | [View Document](#) |

## 1.3 Curriculum Enrichment

**1.3.1**

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

**Response:**

**Addressing cross-cutting issues:**

**Professional Ethics and Human Values:**

- Organizing various extension activities through NSS such as Blood donation, and HB Check-up Camps to inculcate values of national Integrity, Patriotism, equality, and brotherhood.
- Personality Development Program and communication skills programs are organized for B.A. and B.Com. Students to create professional ethics
- Jayakar, Yashwant, and Dnyan Vidnnyan vyakhyanmala organized to increase the Human values Skills among students
- Organizing Guest lectures, Seminars, and Workshops on Entrepreneurship Development among students
- Human values convey accepted principles and standards of conduct about moral duties

**Gender issues:**

- Programs such as Women's Health and Hygiene, Women Empowerment, Nirbhaya Kanya Abhiyaan, Personality Development, Self-defense and Karate Training, Pre-marriage Counselling, yoga training, etc. are organized to show equivalent gender issues

- Organizing Gender equality programs for International Women's Day, Awareness of Female Foeticide, Benefits of girls' education, expert lectures on equal rights of women, etc.
- Gender audit shows equivalent opportunities for Boys and Girls of the College.
- Gender equality prevents violence against women and girls

Apart from the above, the Institute organizes various awareness programs and activities on cross-cutting issues with the support of external organizations and experts as well all subject teachers strive to involve all students in those issues while teaching and doing projects and field work.

**Environment and Sustainability:**

Some following factors help to maintain a balance between environment and sustainability

- NSS promotes environmental awareness through tree plantation, water conservation, blood donation, village cleanliness, etc.
- Initiatives such as Swachh Bharat Abhiyaan, Pollution-free, Plastic-free campus
- Use of LED lights to save energy and minimize environmental pollution
- Regular Green and Energy Audits are conducted by the institute
- River cleaning, campus cleaning, and non-vehicle days are conducted to keep the balance of environment and sustainability

| File Description | Document |
|---|---|
| Upload Additional information | [View Document](#) |
| Provide Link for Additional information | [View Document](#) |

**1.3.2**

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 49.89

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 235

| File Description | Document |
|---|---|
| Upload supporting document | [View Document](#) |
| Institutional data in the prescribed format | [View Document](#) |

## 1.4 Feedback System

**1.4.1**

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

| File Description | Document |
| --- | --- |
| Feedback analysis report submitted to appropriate bodies | [View Document](#) |
| At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc. | [View Document](#) |
| Action taken report on the feedback analysis | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |
| Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted | [View Document](#) |

# Criterion 2 - Teaching-learning and Evaluation

## 2.1 Student Enrollment and Profile

**2.1.1**

**Enrolment percentage**

**Response:** 89.9

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 206     | 242     | 228     | 208     | 238     |

2.1.1.2 **Number of sanctioned seats year wise during last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 240     | 252     | 252     | 252     | 252     |

| File Description | Document |
|------------------|----------|
| Institutional data in the prescribed format | [View Document](#) |
| Final admission list as published by the HEI and endorsed by the competent authority | [View Document](#) |
| Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only. | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

**2.1.2**

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 99.2

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| --- | --- | --- | --- | --- |
| 119 | 125 | 125 | 125 | 125 |

**2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| --- | --- | --- | --- | --- |
| 120 | 126 | 126 | 126 | 126 |

| File Description | Document |
| --- | --- |
| Institutional data in the prescribed format | [View Document](#) |
| Final admission list indicating the category as published by the HEI and endorsed by the competent authority. | [View Document](#) |
| Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable) | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

## 2.2 Student Teacher Ratio

**2.2.1**

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

**Response:** 29.44

## 2.3 Teaching- Learning Process

**2.3.1**

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

Following student-centric methods are used for enhancing learning experiences and teachers use ICT-enable tools including online resources for effective teaching and learning processes regularly:

1. **Experiential learning:**

- **Project/Practical:** As per the requirement, Project methods are generally used by teachers. As project work is an important part of the curriculum at UG-level programs, students remain active, work co-operatively, interact with each other, take responsibility, and develop self-confidence. It enhances students' interest and provides an opportunity to the student for freedom of thought and free exchange of different views.
- **Field/ Industrial visits/ Study tours:** Fieldwork/ study tours/ Industrial Visits are organized by the departments to engage the students in experiential learning while visiting the different fields, organizations, or Industries.

1. **Participative Learning:**

- **NSS and NCC Activities:** With the help of these two units, the students get practical and experiential learning, health awareness, strengthening unity, building up of confidence, social integrity, teamwork, leadership, disaster management, etc the students become the best citizen of India and they become confident with social responsibilities.
- **Group Discussion:** Group Discussion plays a major role. It is a method used for testing the potential and the behavioral aspects of the students. The students learn the importance of punctuality and come to know various things, like- being prepared, being polite but firm, being confident, getting ready, listening carefully, being fluent and being precise.

| File Description | Document |
|---|---|
| Upload Additional information | [View Document](#) |
| Provide Link for Additional information | [View Document](#) |

## 2.4 Teacher Profile and Quality

**2.4.1**

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 76.19

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---|---|---|---|---|
| 21 | 21 | 21 | 21 | 21 |

| File Description | Document |
|---|---|
| Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts) | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

### 2.4.2

*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

**Response:** 91.25

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---|---|---|---|---|
| 16 | 14 | 15 | 16 | 12 |

| File Description | Document |
|---|---|
| List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year. | [View Document](#) |
| Institution data in the prescribed format | [View Document](#) |
| Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

**Mechanism of Internal Assessment:**

- The college has started continuous internal evaluation (CIE) as per SPPU Pune.
- The College Examination Officer (CEO) is appointed as per the rules laid down by S.P.P.U Pune.
- The Examination Committee of the college meets at the beginning of academic year to decide the schedule of internal evaluation.
- The schedule of internal assessment is communicated to the committee of Academic Calendar. It is highlighted on college website.
- The schedule is disseminated among teaching members, and it is communicated to students on central notice board. Besides, concerned teachers make announcements in classroom.
- All the faculty members are directed to set question paper according to the rules of the examination section of the college and university.
- For Continuous Internal Assessment (CIE), college conducts unit tests, project work, home assignments, etc.
- The evaluation of internal continuous assessment is conducted at departmental level according to SPPU guidelines.
- To maintain the transparency of the internal evaluation examination cell, heads of the departments submit the question papers to the examination cell in a sealed envelope.
- From the academic year 2019–20, Choice Based Credit pattern (CBCS-2019) has been introduced for all faculty students at SPPU.

**Mechanism of External Assessment:**

- Students fill out exam forms online on the portal of the SPPU, and  hard copy of the form, duly signed, is submitted to the college office.
- The timetable of the external examinations scheduled by the examination section of SPPU is notified to the students and the faculty.
- The hall tickets of the examinee are issued prior to the examination scheduled by the examination section.
- For the smooth conduct of examinations, junior supervisors and senior supervisors (internal) are appointed in the examination committee meetings. An external senior supervisor is appointed by the SPPU.
- For first-year programs, the Central Assessment Program (CAP) is undertaken as per the rules of SPPU, Pune, at the college level. The examiners and moderators are released for the assessment at various CAP centers controlled by SPPU.

**Commerce Faculty:**

- The Department of Commerce conducts external assessments according to the following pattern for UG:

a. Theory External Paper (70 points) b. Theory Internal Paper: 30 marks

c. Theory total marks: 100 for each subject d. Practical total marks: 20 for the special subject

**Arts Faculty:**

- The departments of arts faculty conduct the external assessment according to the following pattern for undergrads:

a) Theory External Paper (70 points) b) Theory Internal Paper: 30 marks

c) Theory total marks: 100 for each subject d) Practical marks: 100 (for Geography)

**Grievance related to examination and Results**

The complaints about examinations and results are received from students. The department of examination communicates with the university and solves the queries and doubts of the students. The Department of Examination keeps records of such grievances in the file.

**5.Chalk-Board Method:**

This is the traditional method used by the teachers. Chalk-Stick is preferred by some teachers because they believe writing with chalk-sticks saves time, allows students to better follow the lesson, and makes it easier to take notes.

| File Description | Document |
| --- | --- |
| Upload Additional information | [View Document](View Document) |
| Provide Link for Additional information | [View Document](View Document) |

## 2.6 Student Performance and Learning Outcomes

**2.6.1**

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

**Response:**

The college is affiliated with Savitribai Phule Pune University, Pune, and follows the curricula prescribed by the University. The curricula state the objectives and learning outcomes for both B.A. and B.Com. programs.

The learning outcomes form an integral part of the institution's Vision and mission and are clearly stated on the notice boards and the college website. The university syllabi and learning outcomes of programs are available in the concerned departments for teachers and students. The course outcomes are specified in the syllabi prescribed for undergraduate-level students. The copies of syllabi are also available in the college library and on the university website.

The faculty of each department is made aware of the program outcomes and course outcomes in the departmental meetings. The college deputes subject teachers to attend the workshops held to focus on program outcomes and course outcomes.

The students are made aware of the program outcomes in the Principal's address at the start of the

academic year. Also, they are made more aware of the course outcomes and program outcomes in the induction program. Further, the course outcomes are communicated to the students through introductory lectures conducted by the concerned subject teachers.

| File Description | Document |
|---|---|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

**2.6.2**

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

The Institute has adopted Final Year Result base analysis and Programme Exit Survey for the attainment of CO, PO & PSO for the academic year 2021-2022. The Final year results of all courses have been used for the attainment of Course outcome (CO) called Direct Total Attainment. The Internal and External marks obtained by the student at the Internal and University Examinations held in 2021-22 have been used for calculations and attainment of Course outcomes. The college has decided on a 50% threshold value for all Courses for attainment of CO. The PO and PSO have calculated based on the above Survey (Indirect Total Attainment) for which the final year students, Alumni, and stakeholders gave us certain responses for questions incorporated in the Programme Exit survey for the academic year of 2021-22.

**Mechanism for CO, PO & PSO:**

1. **Marks Entry Classification:**

Under the mechanism decided by the college, the marks are classified into two categories i.e., Internal and external (University Examination).

1. **Determination of Threshold Value:**

Obtained marks were entered into an Excel sheet, Then these marks are considered in threshold value. The threshold value is the base value which considers the Course attainment value.

1. **Attainment Level Calculation of CO:**

Based on the internal and external marks of students the course attainment have calculated, then those course outcomes have secured the above values as same.

1. **Programme Exit Survey:**

The college conducted a program exit survey for the attainment of PO and PSO. It was filled by the passed-out student, Alumni & Stakeholders of respective Programme. Under the said survey Likert Rating scale-based questions were asked to the respondents. Based on the responses of respondents of respective Programme, the PO and PSO have to be calculated.

1. **Questionnaire for Programme Exit Survey:**

The Questionnaire for the Programme Exit Survey was filled out by respondents of the respective Programme. The questions were asked to respondents in the context of the Likert Rating Scale (10 Scale). The questions are as follows:

1. How would you rate to the Course Content under Specific Programme provides adequate knowledge about the Course?
2. How would you rate the Programme assigned by the Parent University can inculcate Critical & analytical thinking among the Students?
3. How will you rate the Students who can create, select, and apply appropriate techniques & resources according to the need of modern Society?
4. How would you rate the Students who can design Solutions for Complex Societal, Cultural, technical, and Environmental Problems through knowledge given by Specific Programmes?
5. How would you rate the Students can functioning effectively as an individual, and as a member or leader in diverse teams, and in multidisciplinary settings?
6. **Attainment Calculation of PO & PSO:**

Based on the responses of the respondents to the response sheet the attainment of PO and PSO have calculated the above said attainment values.

1. **Final Attainment of CO, PO & PSO:**

At the end of the Calculation of CO, PO, and PSO the decision has taken based on above Attainment Levels.

| File Description | Document |
|---|---|
| Upload Additional information | [View Document](#) |
| Provide Link for Additional information | [View Document](#) |

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**2.6.3**

**Pass percentage of Students during last five years  (excluding backlog students)**

**Response:** 54.4

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 81      | 60      | 39      | 29      | 63      |

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 96      | 107     | 72      | 101     | 124     |

| File Description | Document |
|------------------|----------|
| Institutional data in the prescribed format | [View Document]() |
| Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise. | [View Document]() |
| Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students | [View Document]() |
| Provide Links for any other relevant document to support the claim (if any) | [View Document]() |

## 2.7 Student Satisfaction Survey

**2.7.1**

**Online student satisfaction survey regarding teaching learning process**

**Response:**

| File Description | Document |
|------------------|----------|
| Upload database of all students on roll as per data template | [View Document]() |

# Criterion 3 - Research, Innovations and Extension

## 3.1 Resource Mobilization for Research

**3.1.1**

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 1.8

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 1.80 | 00 |

| File Description | Document |
|------------------|----------|
| Upload supporting document | [View Document](#) |
| Institutional data in the prescribed format | [View Document](#) |

## 3.2 Innovation Ecosystem

**3.2.1**

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

The institution has created various innovative ecosystems to enhance all areas of operations. IQAC has taken measures to ensure that the employees incorporate innovations into their daily tasks and assignments. The institution provides a healthy atmosphere, adequate infrastructure facilities, and optimum resources for enhancing the capacity and competence of students and teachers in research and various innovative activities.

Departments have organized surveys on innovative topics like rural issues, pollution, waste management, health awareness, Beti bachao, Beti padav, etc. All innovative and extension activities create awareness among students. Extension and outreach programs are undertaken in an innovative way to introduce various issues like a clean environment, rainwater harvesting, water conservation, cleanliness drives, etc. These activities help students understand the various problems faced by society and find solutions for betterment.

Our college organized Hindi Bhasha Divas, Marathi Bhasha Gaurav Din, Yoga Day, Vaachan Prerna Din, Competitive Exam Guidance, etc. Appropriate provisions are made for the knowledge to procure books, e-journals, and references through the services Inflibnet, N-List, etc. The library also provides page structure facilities and optimum resources for enhancing the capacity and competence of students and teachers in research activities.

The institution has also encouraged and supported the faculty members to get research projects and to participate in research competitions like "Avishkar".

The institution has encouraged students to participate in various levels of sports competitions. The institution has successfully organized an intercollegiate sports tournament for the development of sport culture among the students. In addition to this, the institution offers multiple opportunities for students to avail themselves of indoor and outdoor sports facilities.

Our college has organized seminars, workshops, and lectures on innovative themes like linguistic importance, GST, disaster management, Nirbhay Kanya Abhiyan, and health awareness.

The ARC of the institution promotes innovative ideas. Students are participating in the Avishkar research competition organized by an affiliated university. Students have actively participated in the examinations on "Mahatma Gandhi Thoughts," which are organized by the Gandhi Research Foundation in Jalgaon, Maharashtra.

The institute inspires and encourages the faculty members and supports staff to enhance their knowledge. The institute has organized six workshops and two seminars in the last five years. The institute has a provision of funds to attend conferences, workshops, and seminars. They participate in conferences at the national and international levels. The faculty members published 20 research papers in UGC-listed journals, and 8 papers were published in non-care-listed journals.

| File Description | Document |
|---|---|
| Upload Additional information | [View Document](#) |
| Provide Link for Additional information | [View Document](#) |

### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 8

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 01 | 00 | 01 | 03 | 03 |

| File Description | Document |
|------------------|----------|
| Upload supporting document | [View Document](#) |
| Institutional data in the prescribed format | [View Document](#) |

## 3.3 Research Publications and Awards

**3.3.1**

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 0.67

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 03 | 03 | 01 | 03 | 10 |

| File Description | Document |
|------------------|----------|
| Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website | [View Document](#) |
| Link to re-directing to journal source-cite website in case of digital journals | [View Document](#) |
| Links to the papers published in journals listed in UGC CARE list or | [View Document](#) |
| Institutional data in the prescribed format | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

**3.3.2**

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.27

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 01 | 01 | 02 | 04 | 00 |

| File Description | Document |
|------------------|----------|
| List of chapter/book along with the links redirecting to the source website | [View Document](#) |
| Institutional data in the prescribed format | [View Document](#) |
| Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

## 3.4 Extension Activities

### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

In collaboration with the Pimpalgaon and Patne Grampanchayat, the NSS department, and the Board of Student Development of the college, the institute organized extension activities to promote institute-neighbourhood community association to sensitize the students towards community needs to bring communal transformation in the surrounding rural communities during the last five years.

**NATIONAL SERVICE SCHEME (NSS)**

The college has an active unit of the National Service Scheme. Every year, 150 volunteers are enrolled in regular activities, and 100 volunteers are enrolled in self-finance activities. The self-finance unit was started in 2018–19 at the institute. From 2018–19, 125 volunteers will be selected for the NSS Special Winter Camp. The NSS department conducts various activities to sensitize students to social issues and find solutions with active participation. During the regular activities, students are exposed to

health, education, environment, personality development, and various social issues through active participation. The initiatives such as Tree Plantation, Vruksh Dindi, 'Swachh Bharat Abhiyaan', 'Swachhata Pakhwada', Health Awareness Programmes, Aids Awareness Rallies, Blood Donation Camps, Literacy Survey/Awareness, 'Beti Bachao, Beti Padhao Campaign' Voter Awareness Campaigns, 'Shramdhan Shibir, Kerala Flood Relief Fund campaign, etc. The department organizes a special camp in different parts of the nearby villages to acquaint students with group living, collective experience sharing, and constant interaction with the community.

**Extra activities under the institute**

1. The institute conducted a lecture series in the Soygaon College to sensitize students to know social issues like Aids Awareness Rallies, Blood Donation Camps, Literacy Survey and foeticide awareness.

2. The college organized  Dr. Babasaheb Jayakar Lecture Series, Yashwantrao Chavan Lecture Series, Dnyan Vidnyan Vachan Chalval Vyakhyan Mala, Disaster Management Workshop, and Death and Birth Anniversary Pioneers of the Nation in the last five academic years.

**HEALTH AWARENESS AND DISEASE CONTROL CAMPAIGN**

During the COVID-19 pandemic situation in 2020, our students and staff distributed around 410 cloth face masks in the vicinity of neighboring villages like Soygaon, Patne, and Pimpalgaon. Students also helped with campaign awareness programs to prevent the spread of COVID-19.

**Blood Donation Camp**

Maratha Vidya Prasarak Samaj's Arts & Commerce College, Soygaon, Tal. Malegaon With the coordination of Dr. Vasantrao Pawar Medical College, Aadgaon, Nashik has organized a blood donation camp for every academic year. Total 70 bags have been collected in the last five years.

**Holistic development:**

Considering the holistic development of the students, the college celebrates national festivals and almost all the birth and death anniversaries of great personalities regularly. Further, through several curricular and extracurricular activities such as workshops on social sensitivies, Nirbhaya Kanya Abhiyaan, disaster management, personality development programs, workshops on yoga and sports, etc. The holistic development of the students is very well maintained at the institute.

| File Description | Document |
|---|---|
| Upload Additional information | [View Document](#) |
| Provide Link for Additional information | [View Document](#) |

**3.4.2**

**Awards and recognitions received for extension activities from government / government**

**recognised bodies**

**Response:**

Institute always encourages the faculty and students for innovative activities and research oriented works. Faculty members of our college apply for various awards and recognition in various categories identified by government and non-government recognized agencies/NGO. As per their competency and performance in their respective fields, they are nominated for various awards. The college has received following awards from the recognised bodies.

**College Awards**

| Name of the activity | Name of the Award/ recognition for Institution | Name of the Awarding government/ government recognised bodies | Year of award |
|---|---|---|---|
| NSS Winter Camp | Recognition Certificate | Grampanchayat, Patane TA-Malegaon | 2021-22 |
| NSS Winter Camp | Recognition Certificate | Grampanchayat, Pimpalgaon TAL-Malegaon | 2019-20 |
| NSS Winter Camp | Recognition Certificate | Grampanchayat, Jalgaon TA-Malegaon | 2018-19 |
| Blood Donation Camp | Recognition Certificate | Dr.Vasantrao Pawar Medical College, Hospital & research Center, (Nashik) | 2018-19 |
| NSS Winter Camp | Recognition Certificate | Grampanchayat, Patane TAL-Malegaon | 2017-18 |

**Individual Awards**

| Sr.No. | Name of the Award | Name of the Awardee | Name of the Awarding bodies | Year of award |
|---|---|---|---|---|
| 1 | Kadawa Gaurav | Dr.H.M.Kshirsagar | Kadawa Pratishthan | 2022 |
| 2 | Nation Builder Awrad | Dr.M.V.Jagtap | Rotry Club Satana Midtown | 2022 |
| 3 | Sanman Nari Shakticha | Mrs. Ashwini Deshmukh | World Funakoshi & Shinde Foundation | 2022 |
| 4 | Best Teacher | Dr.M.V.Jagtap | Rotry Club Fort Malegaon | 2021 |
| 5 | Gaurav Bhumiputracha | Dr.A.K.Pathade | Sakal Madhyam Samuh | 2021 |
| 6 | Corona Worriers | Dr.A.K.Pathade | Rotry Club Malegaon Midtown | 2021 |

| File Description | Document |
|---|---|
| Upload Additional information | [View Document](#) |
| Provide Link for Additional information | [View Document](#) |

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 22

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---|---|---|---|---|
| 12 | 03 | 04 | 02 | 01 |

| File Description | Document |
|---|---|
| Photographs and any other supporting document of relevance should have proper captions and dates. | [View Document](#) |
| Institutional data in the prescribed format | [View Document](#) |
| Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

## 3.5 Collaboration

### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 03

| File Description | Document |
|---|---|
| Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc. | [View Document](#) |
| List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise | [View Document](#) |
| Institutional data in the prescribed format | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

# Criterion 4 - Infrastructure and Learning Resources

## 4.1 Physical Facilities

**4.1.1**

**The Institution has adequate infrastructure and other facilities for,**

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

**Response:**

The college has sufficient infrastructure and physical facilities to complement the teaching and learning process to make it effective. The college also has adequate facilities and resources for various educational programs, administrative functions, and extension services. The college makes every attempt to facilitate all the stakeholders to impart quality education. The total campus of college is spread over 3.5 acres of land. The college building is densely surrounded by beautiful green trees. These trees include Ashoka, Gulmohar, Bamboo, Subhabhul, and Neem, etc.; flower plants like Gulab, SonChafa, Ratrani, etc.; fruit plants like mango, custard apple, Badam, etc. It has fourteen rooms. There are six classrooms with a sufficient number of windows that provide natural light, so the classrooms hardly need artificial light. Though it is non-grant college, it has well-equipped laboratories for computers. There is one ICT-enabled classroom, which the faculty members use for various courses as per need. The college is equipped with laptops, LCD projectors, photocopiers, printers, scanners, and internet connections. The college has a multipurpose hall to organize programs like guest lectures, seminars, conferences, and others. A large open area on the premises is also utilized for conducting social and cultural activities as well as indoor games. There is a spacious playground encircled with beautiful green trees where different games and sports activities are conducted. The college has a separate section for administration with separate corners for the students and the Principal's cabin. The partially automated library has an internet facility, adequate space, a significant number of books and journals, and other support facilities available. The college library has a total of 3015 books, comprising reference books and textbooks. It is also equipped with journals, magazines, e-books, and other e-resources. The college building comprises separate toilet facilities for boys, girls, ladies, and gents' staff. The college has one submersible bore well on campus, which ensures an uninterrupted supply of water. The college also has a water purifier and water cooler to cater to the needs of students and staff. For the girl's students and ladies' staff, the college has established a well-conditioned vending machine. For the convenience of all stakeholders, the college has a sufficient parking lot on the ground.

**Library:**

The college has a spacious and well-ventilated library with a collection of 3015 reference books and textbooks, 4 periodicals, and 6 newspapers. The library and reading hall have a good capacity, where 20 users can sit and study comfortably. The library provides INFLIBNET, Shodhganga, and Autolib library software and computers with internet facilities for students and teachers.

**Gymkhana:**

The college has a separate expansive gymkhana wing for the students' overall development. Gymkhana provides the facilities, including indoor and outdoor games, and motivates the students to participate in various sports events. The college has provided separate gyms for students to exercise in. The gymkhana committee manages all the sports activities at the college and encourages the students to participate in university and state-level competitions. It helps students show their inherent talent and enhances sports culture among them.

| File Description | Document |
|---|---|
| Upload Additional information | [View Document](#) |
| Provide Link for Additional information | [View Document](#) |

**4.1.2**

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 100

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---|---|---|---|---|
| 13.75 | 10.48 | 12.67 | 14.11 | 16.75 |

| File Description | Document |
|---|---|
| Institutional data in the prescribed format | [View Document](#) |
| Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted) | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

## 4.2 Library as a Learning Resource

**4.2.1**

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

**Response:**

**4.2.1.1. Library is automated using an Integrated Library Management System (ILMS)**

**Response**: The library is an open-source place in which students can develop their knowledge. The Central Library is fully automated using Integrated Library Management System (ILMS) software. This software is developed by a Nashik-based firm named IT Software. The library is situated in the center for easy accessibility to students and faculty. The library has a rich collection of 3015 books, 4 periodicals, CD/DVDs, and e-resources. The library is fully automated. However, the housekeeping activities are operated both manually and using the library software as and when required. The details of the ICT and other tools deployed to provide maximum access to the library collection are as follows: The ILMS software for automation is Autolib. The year of automation is 2021, with the version of ILMS 2.4.5.0. The Open Public Access Catalogue (OPAC) is available to all college students and staff members at the entrance of the library. The library has a separate web page under the college website: www.mvpsoygaoncollege.ac.in.com/library. The web page of the library gives access to various e-resources and useful information (syllabus, question papers, links to various useful websites, etc.) to the students. The services like bar coding, accessioning, circulation, etc. are fully automated, though they are performed both manually and using the software. The library has membership in INFLIBNET-NLIST and other open archives, e.g., The software package is user-friendly and can be handled and operated by the staff and students without prior knowledge of the computers. The library provides the barcode scanner system to the student for easy access.

| Sr. No | Name of Documents |
|---|---|
| 1 | Library at a glance |
| 2 | Library Committee |
| 3 | Integrated Library Management Software (ILMS) |
| 4 | Book Accession Model |
| 5 | Book Circulation Modul |
| 6 | Book Barcode Modul |
| 7 | Book Barcode Scanner |
| 8 | Periodical Subscription |
| 9 | Member Module |
| 10 | Member Resister Screen |
| 11 | I-Card Module |
| 12 | OPAC Module |
| 13 | OPAC Module: Book Searching |
| 14 | Reading Room Attendance Module |
| 15 | College Website |
| 16 | Library Website Screen |
|  | N-List Subscription |
| 17 | Book Purchase Year Wise |
| 18 | Notice |

| 19 | N- List Payment Receipt |
| 20 | Accession Register List |
| 21 | Dr. S. R. Rangnath birth Anniversary |
| 22 | Student Barcode Entry |
| 23 | Library Student Register |
| 24 | Library Teacher Register |
| 25 | Library Bills |

| File Description | Document |
|---|---|
| Upload Additional information | [View Document](#) |
| Provide Link for Additional information | [View Document](#) |

## 4.3 IT Infrastructure

**4.3.1**

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

*4.3 IT Infrastructure:*

**4.3.1 Institution frequently updates its IT facilities including Wi-Fi**

**Response :**

The College has very good IT facilities available for teaching-learning, research and administration. Over the years the college upgraded hardware's, software and allied IT facilities according to requirements. The college tries to introduce the latest technology in computing and IT fields regularly.

The college has upgraded its IT facilities including Wi-Fi frequency as per the needs and requirements. The college has recently upgraded the internet connection bandwidth from 20 Mbps to 100 Mbps with a Wi-Fi campus facility. The college has updated its IT facilities with increasing the number of computers, printers, scanners, LCD Screen, Xerox machines, online admission process, dynamic website, and RUSA software. The teaching and learning process is enhanced through incorporating ICT tools and e-resources. G-Suite for Education Tool, INFLIBNET, CDs, Video lectures are exclusively made available for the students, teachers, and non-teaching staff which are also encouraged to use various academic and administrative software such as library software, Admission ERP system software. The details of upgradation of such facilities are as given below:

| Name of Documents |
|---|
| |

| 1 | Library at a glance |
| 2 | Library Committee |
| 3 | Integrated Library Management Software (ILMS) |
| 4 | Book Accession Model |
| 5 | Book Circulation Modul |
| 6 | Book Barcode Modul |
| 7 | Book Barcode Scanner |
| 8 | Periodical Subscription |
| 9 | Member Module |
| 10 | Member Resister Screen |
| 11 | I-Card Module |
| 12 | OPAC Module |
| 13 | OPAC Module: Book Searching |
| 14 | Reading Room Attendance Module |
| 15 | College Website |
| 16 | Library Website Screen |
|  | N-List Subscription |
| 17 | Book Purchase Year Wise |
| 18 | Notice |
| 19 | N- List Payment Receipt |
| 20 | Accession Register List |
| 21 | Dr. S. R. Rangnath birth Anniversary |
| 22 | Student Barcode Entry |
| 23 | Library Student Register |
| 24 | Library Teacher Register |
| 25 | Library Bills |

| File Description | Document |
| --- | --- |
| Upload Additional information | [View Document](#) |
| Provide Link for Additional information | [View Document](#) |

**4.3.2**

**Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 23.55

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 20

| File Description | Document |
| --- | --- |
| Purchased Bills/Copies highlighting the number of computers purchased | [View Document](#) |
| Extracts stock register/ highlighting the computers issued to respective departments for student's usage. | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

## 4.4 Maintenance of Campus Infrastructure

### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 100

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| --- | --- | --- | --- | --- |
| 13.75 | 10.48 | 12.67 | 14.11 | 16.75 |

| File Description | Document |
| --- | --- |
| Institutional data in the prescribed format | [View Document](#) |
| Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted) | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

# Criterion 5 - Student Support and Progression

## 5.1 Student Support

### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 59.1

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 270     | 294     | 259     | 313     | 283     |

| File Description | Document |
|------------------|----------|
| Year-wise list of beneficiary students in each scheme duly signed by the competent authority. | [View Document](#) |
| Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language). | [View Document](#) |
| Upload policy document of the HEI for award of scholarship and freeships. | [View Document](#) |
| Institutional data in the prescribed format | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

> 1. *Soft skills*
> 2. *Language and communication skills*
> 3. *Life skills (Yoga, physical fitness, health and hygiene)*
> 4. *ICT/computing skills*

**Response:** B. 3 of the above

| File Description | Document |
|---|---|
| Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills) | [View Document](#) |
| Report with photographs on ICT/computing skills enhancement programs | [View Document](#) |
| Institutional data in the prescribed format | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) | |

## 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 8.37

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution  year wise during last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---|---|---|---|---|
| 53 | 25 | 50 | 42 | 31 |

| File Description | Document |
|---|---|
| Upload supporting document | [View Document](#) |
| Institutional data in the prescribed format | [View Document](#) |

## 5.1.4

*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

| File Description | Document |
|---|---|
| Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance | [View Document](#) |
| Proof related to Mechanisms for submission of online/offline students' grievances | [View Document](#) |
| Proof for Implementation of guidelines of statutory/regulatory bodies | [View Document](#) |
| Details of statutory/regulatory Committees (to be notified in institutional website also) | [View Document](#) |
| Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 10.47

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---|---|---|---|---|
| 22 | 4 | 00 | 1 | 2 |

5.2.1.2 **Number of outgoing students year wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---|---|---|---|---|
| 81 | 60 | 39 | 34 | 63 |

| File Description | Document |
|---|---|
| Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website) | **View Document** |
| List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website) | **View Document** |
| Institutional data in the prescribed format | **View Document** |
| Provide Links for any other relevant document to support the claim (if any) | **View Document** |

**5.2.2**

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 0.4

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations  year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---|---|---|---|---|
| 01 | 00 | 00 | 00 | 00 |

| File Description | Document |
|---|---|
| List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination | **View Document** |
| Institutional data in the prescribed format | **View Document** |
| Provide Links for any other relevant document to support the claim (if any) | **View Document** |

## 5.3 Student Participation and Activities

**5.3.1**

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 1

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 01 | 00 | 00 | 00 | 00 |

| File Description | Document |
|------------------|----------|
| Upload supporting document | [View Document](#) |
| list and links to e-copies of award letters and certificates | [View Document](#) |
| Institutional data in the prescribed format | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

**5.3.2**

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 24.6

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 07 | 00 | 31 | 53 | 32 |

| File Description | Document |
|---|---|
| Upload supporting document | [View Document](#) |
| Institutional data in the prescribed format | [View Document](#) |

## 5.4 Alumni Engagement

**5.4.1**

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

Maratha Vidya Prasarak Samaj's Arts and Commerce College, Soygaon has an active Alumni Association at college level. At the beginning, college organized departmental meetings and then various departments of the college contributed for the strengthening and widening of the Alumni Association. There are 118 alumni registered in the association. Alumni Association works to promote the bond of brotherhood among the alumni and to help the Institution and its students grow in all aspects. In order to achieve the same.

**The Alumni Association:**

- Involves in student development through participation in academic activities including research, workshops and placements. Hence, helps in creating opportunities for the students.
- Provides valuable feedback that helps in providing enriching insights in various areas of the institution.
- Promotes sharing of experiences and knowledge among the various stakeholders.
- Strives to create a platform where the students help the institution to have a state, national and global platform.
- In order to encourage a warm relationship, the college communicates with the members of the Alumni through various email groups and social networking sites such as WhatsApp, Facebook.
- The Alumni Association in collaboration with college conducts following activities on regular basis:
- Organizes social, educational and networking events at the institute level.
- Provides continuing educational enrichment experience for alumni and students.['oUndertakes activities contributing to improvement of infrastructure and academic activities in the Institution.
- Helps the students to look upon the alumni to become a responsible citizen
- Conducts periodical meetings for fulfilling the various objectives of the alumni association.
- Conducts various activities that help in the career and competitive examination guidance to the students.
- Helps to fulfill the Institution's social responsibility by conducting various donation activities for the welfare of the students and the community.

The following core team work with a lot of enthusiasm, motivation and dedication to promote the college under the able guidance of the alumni college committee.

| **President** | Mr.Ahire Dipak Shivaji | 9021703495 |
| **Vice-President** | Suryawanshi Jitendra Santosh | 9960793989 |
| **Secretary** | Vaijapur Dhananjay Kishor | 9766296757 |
| **Treasurer** | Ahire Umesh Pranay | 9271891783 |

| **File Description** | **Document** |
| --- | --- |
| Upload Additional information | [View Document](#) |
| Provide Link for Additional information | [View Document](#) |

# Criterion 6 - Governance, Leadership and Management

## 6.1 Institutional Vision and Leadership

**6.1.1**

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

**Response:**

- The vision and mission of MVP Samaj's Arts and Commerce College Soygaon are reviewed and defined in light of changing national and global trends in education. Goals are set to attain the objectives enshrined in the national policy for higher education.

  The institution strives to stand true to the aspirations of our Karmaveers, pioneers of MVP Samaj, who laid the foundation of the institute with the motto 'Bahujan Hitay, Bahujan Sukhay' (Wellbeing and happiness of the masses). They devoted their lives to bringing deprived people into the main flow of education and tried to avail basic facilities of education. Their dedication helps to make a literate society.

- The CDC, the Principal, the IQAC, and all faculty members play a vital role in designing and implementing its quality policies in teaching, learning, research, and extension activities. The formal and informal arrangements in the institution to coordinate academic and administrative planning and implementation reflect the college's efforts in achieving its vision. The involvement of the leadership is clear in ensuring the policy statements and action plans for the fulfillment of the stated mission.

- *VISION:*

  *We aspire to be an institute that contributes to the development of our country through excellence in higher education, providing participatory teaching, learning, and innovative ideas, and also to prepare the student as socially responsible, globally competent, and excellent human beings*.

  *Mission:*

- *To educate students in the fields of computer, communication, and entrepreneurial skills.*
- *To empower women students by providing opportunities for higher education and making them self-independent.*
- *To develop physically, emotionally, intellectually, and ethically competent human resources.*
- *To provide education for the sustainable development of society by acquiring the knowledge, skills, attitudes, and values necessary to shape the future.*
- *To create globally competent manpower for meeting the current and future demands of educational institutes, industry, and society.*

- 
  - The various administrative and academic departments of the college are effectively governed through a constitution of mandatory bodies such as IQAC, Staff Welfare, Examination, Sports, Cultural and Grievances, etc., having well-defined roles and principles stuck with the vision and mission of the college.

  - The principal forms committees of teachers and supporting staff members from teaching staff, non-teaching staff, and students for the overall management of various operations of the college, such as admission, academic coordination, conduct of examinations, promotion of research and extension activities, development of infrastructure facilities, maintenance of service records, encouraging cultural activities, implementation of healthy practices on campus, and inculcation of a spirit of national integrity and social responsibility.

  - The principal supported the teachers who helped execute the strategic and perspective plans through their department members.
  - The College strives to address the needs of society through innovative actions, plans, and policies so that they can contribute to society as responsible citizens.
  - The management mobilizes funds for the enhancement of infrastructure, computer labs, libraries, and office equipment, apart from creating an environment-friendly campus. The concern and commitment of the principal and the governing body towards the goals of education are evident through their continuing efforts to mobilize resources and introduce job-oriented courses.

| File Description | Document |
|---|---|
| Upload Additional information | [View Document](#) |
| Provide Link for Additional information | [View Document](#) |

## 6.2 Strategy Development and Deployment

**6.2.1**

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

**Response:**

At the beginning of the academic year, various bodies and committees that constitute the organogram of the institution chalk out the strategic plans of events and activities that will support the growth and development in these key areas, and at the end of the year, a review is taken about implementation and the outcomes of the perspective plans.

## Perspective Plan 2017-2018 to 2021-2022:

1. Augmented physical facilities

2. Mediclaim policy for students

3. Develop a competent feedback system for all stakeholders.

4. Provide a well-equipped IT infrastructure.

5. To improve a teacher's profile.

6. Attract students by introducing innovative curriculum programs.

7. To strengthen the counseling cell.

8. Organize orientation programs for teaching faculty and non-teaching staff.

9. Inculcate environmental awareness among the students.

10. ISO certification.

11. AISHE certification

12. Apply for and introduce new academic programs.

**Case study: Digitization in Academic and Administration Activities**

**Admission:**

Customized software for online admission and generating roll calls, identity cards, merit lists, leaving certificates, eligibility, etc.

**Fee Records:**

The student database is useful in maintaining fee records and the disbursement of scholarships from various agencies.

**Maintenance of Accounts:**

The college uses Tally ERP 9 (IT Soft) software for the maintenance of account records.

**Examination**:

The college conducts first-year examinations and uses 'IT Soft' software for the generation of admit cards, barcodes, mark entries, mark sheets, and result analysis.

**Library:**

Customized software is an automated package of library services that has several functions. It offers

OPAC services like categorization, searching members, acquisitions and circulation (issues, returns, and reserves), and INFLIBNET.

**Biometric Attendance:**

The working hours of staff are monitored through the biometric attendance system.

**SMS API System:**

Customized SMS software is used.

| File Description | Document |
| --- | --- |
| Upload Additional information | [View Document](#) |
| Institutional perspective Plan and deployment documents on the website | [View Document](#) |
| Provide Link for Additional information | [View Document](#) |

**6.2.2**

*Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

| File Description | Document |
| --- | --- |
| Screen shots of user interfaces of each module reflecting the name of the HEI | [View Document](#) |
| Institutional expenditure statements for the budget heads of e-governance implementation ERP Document | [View Document](#) |
| Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

## 6.3 Faculty Empowerment Strategies

**6.3.1**

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

# Yes.

Maratha Vidya Prasarak Samaj's Arts and Commerce College Soygaon trusts the contribution of the employee towards the overall development and progress of the college. The college offers worthwhile welfare schemes to all the teaching and non-teaching staff to ensure and boost their work culture and efficiency.

The following welfare schemes are available at the college for teaching and non-teaching staff:

A. **LEAVES:**

1. **Duty Leave:**

For attendance at seminars, conferences, and workshops.

2.**Study Leave:**

For Research, Faculty Development, and PhD Coursework

3.**Medical Leave**:

In the event of illness, all employees are entitled to medical leave.

4.**Maternity Leave**:

Maternity leave is available to female employees for up to 90 days.

B. **FINANCIAL SUPPORT:**

1. MVP Sevak Co-operative Society and Welfare Schemes from Nashik District College Teacher Co-operative Society:

1) Loan facility up to Rs. 25 lakhs at a rate of 9% per annum

2) Instant emergency loan up to Rs. 25000/-

3) Financial support of Rs 50 thousand is given to the dead members of the Sevak society, and loans up to Rs 3.5 lakh are exempt.

4) Every scholar member and meritorious wards of the employees are felicitated in the annual meeting of the society.

2. Employee **Welfare Fund**

Financial assistance to faculty members for major ailments

3. **Employee Provident Fund Scheme:**

All permanent staff are provided with the EPF facility.

C. **MEDICAL FACILITY:**

1. Group Mediclaim Insurance Policy:

The employees are provided with the Group Medi-Claim Insurance Policy in different slabs.

2. Concession in the hospital Billing: Free medical check-ups as well as medical treatment for employees at subsidized charges are available at Dr. Vasantrao Pawar Medical College and Hospital, Nashik.

D. **STAFF SUPPORT:**

**1. Appreciation** of staff: The distinct achievement of staff is appreciated in the form of felicitation at the annual prize distribution ceremony of the college and the annual general meeting of the parent institute.

**2. Sports**, health, and yoga facilities are available for the teaching and non-teaching staff.

| File Description | Document |
|---|---|
| Upload Additional information | View Document |
| Provide Link for Additional information | View Document |

**6.3.2**

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 30

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---|---|---|---|---|
| 00 | 00 | 09 | 08 | 07 |

| File Description | Document |
|---|---|
| Policy document on providing financial support to teachers | [View Document](#) |
| Institutional data in the prescribed format | [View Document](#) |
| Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head. | [View Document](#) |
| Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

## 6.3.3

*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

**Response:** 13.58

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---|---|---|---|---|
| 01 | 02 | 04 | 04 | 00 |

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---|---|---|---|---|
| 00 | 00 | 00 | 00 | 01 |

| File Description | Document |
|---|---|
| Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise. | [View Document](#) |
| Institutional data in the prescribed format | [View Document](#) |
| Copy of the certificates of the program attended by teachers. | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

## 6.4 Financial Management and Resource Mobilization

**6.4.1**

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

**Response:**

## Yes.

The college is affiliated with Savitribai Phule Pune University, Pune, and follows the rules and regulations laid down by the respective university and the government of Maharashtra. The college receives funds from Savitribai Phule Pune University, Pune, and other funding agencies for academic and infrastructural development. Apart from this, the college mobilizes funds through consultancy, individuals, self-financed courses, and the parent institute Maratha Vidya Prasarak Samaj, Nashik

**The financial sources of the college are:**

The budgetary resources of the college include plan and non-plan grants received from Savitribai Phule Pune University, Pune.

A salary grant is received in the form of a branch loan from the Parent Institute Maratha Vidya Prasarak Samaj, Nashik. Grants received from Savitribai Phule Pune University, Pune, under the Quality Improvement Programme (QIP) for carrying out various academic programs like seminars, conferences, workshops, expert lecture series, educational equipment, sports equipment, and construction

Various funding is received from Savitribai Phule Pune University, Pune (Board of Student Development) for implementing the Karmveer Bhaurao Patil 'Earn & Learn Scheme' and N.S.S.

The grant for examination work is received from the Savitribai Phule Pune University, Pune, and

constitutional scholarships are received from the Government of Maharashtra.

Admission, tuition, and other fees are collected by the college from students and other grants (Bank interest, a fee charged for issuing certificates) for the college's development.

Library and sports services are strengthened through the fees received during admission.

**Optimum utilization of financial resources:**

The following system is adopted by the college for the optimal utilization of resources:

The college invites requirements from all departments and accordingly prepares the budgetary plan.

The purchase committee sanctions the budget by considering the financial resources and needs of the departments and presents it to the principal and college development committee. CDC approves the budget, and the college forwards this proposal to the parent institution audit department for final approval. Each and every transaction is supported by the vouchers. All the collections are deposited in the bank, and all expenditures, recurring and non-recurring, are incurred through checks or electronic mode. The utilization of the sanctioned budget is monitored by the CDC and the audit department of the parent institution. The audit department of the parent institution monitors the entire business of financial permissions and their appropriate utilization.

| File Description | Document |
|---|---|
| Upload Additional information | [View Document](#) |
| Provide Link for Additional information | [View Document](#) |

## 6.5 Internal Quality Assurance System

**6.5.1**

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

**Response:**

**Response:**

The institution has taken extensive efforts to develop academic, co-curricular, and extension activities in the college. Teaching and learning are dynamic processes that need to be reviewed consistently. The Internal Quality Assurance Cell takes reviews of the teaching-learning process periodically and suggests modifications and improvements in teaching and learning and other activities

accordingly. The periodic meetings of the IQAC review all such activities, and improvements are suggested through such meetings. The IQAC has taken several steps since its establishment to make incremental improvements in teaching, learning, and student-centric activities.

## SKILL DEVELOPMENT COURSES

During the IQAC meetings, the need for introducing skill-based courses was discussed. The college has assertively taken on the task of skill development for the students. The college effectively organized skills development training programs as well as employability skills programs in the last five years, respectively.

The college started skill-based courses like 'Communication Skills' and 'Computer Applications-Tally Course' to develop the entrepreneurship skills of the students and make them self-employed.

## USE OF ICT TOOLS IN TEACHING-LEARNING

The IQAC recommended the extensive use of ICT in teaching and the need to increase ITC facilities in the college. Hence, the college has set up a well-equipped computer lab with computers of recent versions and a broadband internet connection. The departments have also been provided with computers and internet connections. The teachers have increased the use of ICT in teaching. The students are also encouraged to make presentations with the help of ICT tools. It has a very positive impact on the learning of the students. Taking this into account, IQAC has made an effort to improve the following facilities:

## WORKSHOPS AND SEMINARS FOR STUDENTS

The college has organized workshops for students, where the major focus has been on the holistic development of the students. The IQAC tapped funds from different agencies for the workshops and seminars. The seminars and workshops supported by Savitribai Phule Pune University and the management of the institute have a very crucial role in the overall development of the students.

The college has been consistently bringing incremental improvements to teaching, learning, and student-centric activities. The main emphasis of IQAC has been on designing  teaching and learning activities for the holistic development of students. The students have been given exposure to a variety of activities that contribute to enhancing their learning and skill levels.

A number of activities, including class presentations, field visits, study tours, research paper competitions, and various workshops on a number of topics, have been arranged by the college.

The guidance on competitive examinations and career opportunities programs has been organized to give students global exposure. The IQAC also seeks feedback on these activities from the students and other stakeholders for further improvements in implementing them.

| File Description | Document |
|---|---|
| Upload Additional information | [View Document](#) |
| Provide Link for Additional information | [View Document](#) |

**6.5.2**

**Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** B. Any 3 of the above

| File Description | Document |
|---|---|
| Quality audit reports/certificate as applicable and valid for the assessment period. | [View Document](#) |
| NIRF report, AAA report and details on follow up actions | [View Document](#) |
| List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date. | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |
| Link to Minute of IQAC meetings, hosted on HEI website | [View Document](#) |

# Criterion 7 - Institutional Values and Best Practices

## 7.1 Institutional Values and Social Responsibilities

**7.1.1**

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

**Response:**

**Response:-**

**A. Safety and Security**:

The Institution is taking utmost care of girls' and women's security. For that, the institute provides different kinds of facilities. We have established the Women Empowerment Cell as well as Anti- Sexual Harassment Committee (Vishakha) and Anti-Ragging Committee which include ladies' staff as members. A discipline committee headed by the Principal and the Head of all departments is formed to observe and control activities in the college. CCTV Cameras are installed at the entrance of the College gate, Canteen, Parking area, Administrative Office, Classrooms, and corridors of different floors of the College to ensure the safety and security of girl students and staff. Student Uniforms and ID cards are made Compulsory. Identity Cards are issued to the students and staff to prevent the entry of outsiders into the college premises. The campus is set with a complaint box that is positioned near the Administrative office intended to collect any suggestions or any complaints from female staff and female students of the campus concerning any abuse or harassment. Every year. regular medical check-up camps are arranged. Grievances Redressal and anti-sexual harassment cells provide a convenient opportunity for girls to voice their problems. One security guard meticulously kept watch at the college entrance. The college also provides the facility of a First Aid Box for staff, students, and sports players. Fire extinguishers are kept in the college to overcome fire disasters. The entire campus is being kept secured with a huge wall compound.

**B. Counseling:**

The Department of Psychology provides counseling facilities intending to remove the fear of study, exams, mobile addiction, stress, depression, and any other emotional issues. All the information of students is kept confidential. The college conducts group as well as personal counseling through various seminars, workshops, and guest lecturers for the safety and security of female students such as – Vidyarthini Manch, Nirbhaya Kanya Abhiyaan, Self-defense, women empowerment etc.

**Common Room:**

The college has allotted a separate common room for female students. There girl students can read magazines and Newspapers. They can rest and rejuvenate themselves. In this room sanitary napkin vending machine with incinerator provided.

| File Description | Document |
| --- | --- |
| Upload Additional information | [View Document](#) |
| Provide Link for Additional information | [View Document](#) |

## 7.1.2

**The Institution has facilities and initiatives for**

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

| File Description | Document |
| --- | --- |
| Policy document on the green campus/plastic free campus. | [View Document](#) |
| Geo-tagged photographs/videos of the facilities. | [View Document](#) |
| Circulars and report of activities for the implementation of the initiatives document | [View Document](#) |
| Bills for the purchase of equipment's for the facilities created under this metric | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

## 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

**Response:** A. All of the above

| File Description | Document |
|---|---|
| Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date | [View Document](#) |
| Policy document on environment and energy usage Certificate from the auditing agency | [View Document](#) |
| Green audit/environmental audit report from recognized bodies | [View Document](#) |
| Certificates of the awards received from recognized agency (if any). | [View Document](#) |
| Provide Links for any other relevant document to support the claim (if any) | [View Document](#) |

**7.1.4**

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

- **CULTURAL**

Birth / Death Anniversary: Institute organized and celebrated the Birth / Death Anniversary of various national leaders. It reveals an idealistic approach towards the culture of society.

Our institute has organized a program related to the communal socioeconomic program.

**1 Programmes for Girls, Women, or Children: -** Our institute strives / initiatives various programs for women, girls, or children such as Female Feticide, Save Girl Child, Nirbhay Kanya Abhiyan, Self–Defense, Women Empowerment, etc.

**2 Disaster Management:** - The Dept of Student Development conducted Disaster Management Workshop on 26, and 27 Feb 2019. Creating awareness about disaster and its mitigation process among people. Giving warning before disaster thus people can be prepared and safe from that.

**Blood Donation:** - The institute fosters community responsibility by organizing blood donation camps. In camp, some of our faculty and students donate their valuable blood. **Vaccination:** - Covid-19 vaccination camp organized with the help of Primary Health Centre, Soygaon. **Flood Victims:** - During natural calamities like floods in Kolhapur, Sangli, and Satara institute has provided monetary help worth Rs. 4600/- (2019) **Educational Tour:** - Our Institute has arranged educational trips in the Academic Years 2018-19 and 2021-22. The educational trip provides an opportunity for total immersion in the natural environment and social setting. **OTHER DIVERSITIES:**

Dept of Marathi and Hindi organized World Mother Language Day. Mother language is important for survival in day-to-day life.

## COMMUNAL, SOCIO-ECONOMIC

Dept of Marathi has organized Marathi Rajbhasha Din (Marathi Language Day) This is important given the deterioration of the Marathi Language.

**Mother Language Day: -**

Our institute organizes sports week on the occasion of National Sports Day, which is the Birth Anniversary of Major Dhyan Chand, on August 29, every year.

**LINGUISTIC:** Our institute has organized the following linguistic program. **Literary Association: -** The Department of Marathi and English organized literary association. The purpose of the program was to know the importance of literature in our lives. **Rajbhasha Din: -**

Our institute initiatives in various awareness programs/rallies such as Swachh Bharat Abhiyan, Save Girl Child, Voter Awareness, Plastic Ban, Water Conservation, Covid-19 Pandemic Awareness, Cycle Rally, Vruksh Dindi, etc. are implemented regularly.

**Sports Week  Awareness Programme/ Rallies**

Our students participated in various competitions of Yuva Spandan such as skit, dance competition, and mimicry which is organized by the Parent Institute.

## REGIONAL

Our institute organized the youth week for students. The purpose of this program is to unite students of different cultures, castes, and religions and spread the message of friendship. In the youth festival, students participated in Traditional Day, Sari Day, etc. Also organized various competitions such as Dance Competition, Rangoli, Food Festival, and Musical Chair. Etc.

**Yuva Spandan**

Our institute believes in Unity in Diversity. Our college gives the same treatment or platform for each student who is admitted from different backgrounds, castes, and religions. All our students strictly follow the same uniform. Uniforms indicate each one has the same. More importantly, this concept helps students of different cultures and religions to live together peacefully.

**Youth Week**

| File Description | Document |
|---|---|
| Upload Additional information | [View Document](#) |
| Provide Link for Additional information | [View Document](#) |

## 7.2 Best Practices

**7.2.1**

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

## *Best Practice No. 1*

### Title:  Tree Plantation

**1} Objectives: -**

1. To save the endangered environment and to beautify our life.
2. To know the value of environment.
3.  To know the benefits of tree.
4. To combat many environmental issues like deforestation, erosion of soil, desertification in semi-arid areas, global warming and hence enhancing the beauty and balance of the environment.
5. It helps to maintain an eco-friendly environment around the whole world and reduces air pollution and improves the greenery.

**2} The Context: -**

 **Ecology: -** The establishment of forest plantation involves extensive alteration of the ecosystem particularly when heavy equipment is employed.

 **Land: -** Soil structure influences plant growth by affecting the moment of water, air and nutrients to plants. Sandy soils have little or no structure but are often free draining. With higher clay contents the soil structural strength increases, but its drainage ability often decreases.

 **Species Selection: -** The ecological conditions of the site and the ecological requirements of the species should be compared, if these are similar, then the species are recommended for plantation in the site. These factors also help in the selection of species for the plantation. These factors include rainfall, humidity, a temperature, etc.

 **Inadequate supply of quality planting material: -** Processing Plants, lacking of Fertilizers and Water, Inadequate Iron net for per Plant, etc.

 **Finance and private involvement: -** the Finance by **SPPU** specially under **NSS,** involvement of LMC Members and College Staff along with Students.

 **Irrigation: -** The College has Carried out irrigation system for all planted trees in the college campus. Estimated cost of irrigation is Rs. 67000/-

**4} Problems encountered and Solution: -**

1. Lack of Water

    Solution: - The college carried out **Drip Irrigation System** to fulfill the thirst of plants

2. Lack of mineral recycling and nutrients: - Trees in our landscape frequently suffer from a lack of nutrients.

    Solution: - Use organic fertilizers to increase nutrition of the soil.

3. Compacted Soils: - In our yards, trees often grow in compacted soil.

    - Our yard is our backyard getaway. We run, play, walk, and enjoy our yard constantly.

    - Compacted soil leads to stressed soil, crushed root, and restricted root growth.

    Solution: - Loosen the soil to reduce compaction and stress on trees.

    - Vertical mulching replaces soil in the root zone.

    - Mix in organic matter to amend compacted soil.

4. Mechanical and Natural Damage: -

    - Lawn equipment and animals can damage our trees.

    - Animals like cow, goat and dog can do a number on your shrubs and trees.

    - Plus, as we use lawn mowers and string trimmers, we can accidentally hurt tree

      Trunks.

Solution: - Check your trees regularly while prioritizing your trees, long-term health.

- Inspect regularly to spot serious problems earlier.
- Boost your trees, health by mulching, fertilizing and watering.
- Mix in organic matter to amend compacted soil.

# *Best Practice No. 2*

### Title:  Blood Donation

**1} Objectives: -**

1. Imparting knowledge regarding the importance of unpaid, voluntary blood donation.

2. Raising awareness of the necessity of safe transfusion of blood and its components.

3. Motivating and encouraging people who are not interested in donating blood in spite of being a healthy person.

4. Encouraging youth to donate blood and inspiring others to do the same.

5. Thanking blood donors for frequent unpaid donations.

**2} The Context: -**

Barriers to whole blood donation include having prior negative experience with donation and donation related fear.

 Why do girls don't donate blood?

? Low body weight, lack of time for blood donation due to a busy lifestyle, difficulties to access the donation site, fear of needles, fainting, disease transmission, weakness and even infertility were all considered as other potential deterrents to blood donation.

**3} Evidence of success: - Evidences of success are included on the web link**

**4} Problems encountered and Solution: -**

1. Fear of needle.

**Solution: -** Many individuals who donate blood experience dizziness, weakness, lightheadedness, or in severe cases, fainting. Preventing these reactions may be an effective way to encourage subsequent blood donation.

- What are the advantages and dis-advantages of blood donation?

? It may also provide antibodies to help fight a disease, such as COVID-19, giving blood can be a lifesaving action, but it may also have benefits for the donor.

- Temporary Reactions

? 1. Weakness

2. Dizziness

3. Feeling faint

4. Lightheadedness

5. Nausea

6. Bleeding from the needle prick

7. Bleeding under the skin or bruising.

- Does blood donation affect stamina?

? It depends upon you and the sport. For extreme endurance sports, such as distance running or cross-country skiing, it may take a month or more to regain full aerobic capacity after donating blood. For many other sports you may only notice a difference for a week or two after you donate blood.

- 08 Health benefits of donating blood.

? 1. May reveal health problems.

2. Prevents hemochromatosis.

3. Maintain cardiovascular health.

4. May reduce the risk of developing cancer.

5. Stimulates blood cell production.

6. Maintains health liver.

7. Weight loss.

**4} Problem Encountered and Solution: -**

**Following category doner are not eligible for donation so number of donors are decreasing.**

- Weight should not be less than 45 kgs most of girl's students they don't have that much weight.
- Blood pressure should be within normal limits for the age group some time blood pressure may be low or high.
- Some time students have low Pulse and high temperature should not be permitted.
- Haemoglobin should be not less than 12.5 grams most of girls don't have that much haemoglobin so they rejected for blood donation.
- If the donor has suffered from malaria, a period of 3 months must have passed since full recovery was completed. If the donor resides in a place where malaria is endemic, a period of 3 years must have elapsed since the recovery was complete so such case so they rejected for blood donation.

| File Description | Document |
|---|---|
| Best practices as hosted on the Institutional website | View Document |
| Any other relevant information | View Document |

## 7.3 Institutional Distinctiveness

### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

# Institutional Distinctiveness

## Group Medical Policy for Students

Maratha Vidya Prasarak Samaj's, Art's and Commerce College Soygaon, Malegaon tehsil of Nashik district. The college is situated in rural, tribal area. Most of our students are from economically backward classes. sometimes it is very difficult for them to face the medical problems. In these days of uncertainties, it is imperative to keep yourself & your beloved ones protected against unforeseen medical emergencies. In the pandemic, we all realize how emergency medical treatment & hospitalization can take a crucial role on our financial health. Hence, our parent institute decide a group insurance scheme for staff and students in order to safeguard future of the stakeholders.

The main purpose of our parent institute for group medical insurance for students and staff is to obtain the best medical facility without any strain on their finances. Health insurance for students is essential, especially when a medical emergency occurs in the most unexpected matter and sometimes without financial support, they are unmanageable. This Health insurance plans offer protection against the treatment cost of the diseases which require hospitalization. It covers hospitalization expenses and day care procedures for day one of admission. Health insurance can reimburse the insured for expenses incurred from illness/ injury or pay the care provider directly.

Every year, we implement group-medical insurance policy for students with the assistance of insurance company, 'The New India Assurance Co. Ltd. The New India Assurance Co. Ltd. based in Mumbai, Maharashtra is a nationalized general insurance company. It is under the ownership of Ministry of Finance, Government of India. "It is the largest nationalized general insurance company of India on the basis of gross premium collection inclusive of foreign operations." It was founded by sir Dorabjee Tata in 1919, & was nationalized in 1973.

Our management of Parent Institute has negotiations with 'The New India Assurance Co. Ltd. Since from 2016-17 to till date. Insurance Premium per student in academic year varies as 2017-18, Rs. 154, 2018-19, Rs. 171, 2019-20, Rs. 175, 2020-21 Rs. 175, and 2021-22 Rs. 165 respectively.

Initially students were reluctant to join this scheme, but later on, they realized the importance of health insurance. Staff also takes its benefits but in last few years the Insurance company has increased its premium that's why the respective staff cannot take any initiative after then.

## *Students Enrolment for Health Insurance*

| Faculty | Class | Academic Year | | | |
|---------|-------|---------------|---|---|---|
|         |       |               |   |   |   |

|  |  | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 |
|---|---|---|---|---|---|---|
|  | F.Y.B.A. | 131 | 128 | 127 | 122 | 120 |
|  | S.Y.B.A. | 87 | 98 | 79 | 68 | 60 |
| B. A. | T.Y.B.A. | 87 | 81 | 61 | 64 | 47 |
|  | F.Y.B.COM. | 107 | 80 | 101 | 120 | 86 |
|  | S.Y.B.COM. | 54 | 65 | 48 | 72 | 101 |
| B. COM. | T.Y.B.COM. | 43 | 35 | 15 | 57 | 57 |
| Total |  | 509 | 487 | 431 | 503 | 471 |
| Insurance Premium |  | 154/- | 171/- | 175/- | 175/- | 165/- |

# Staff Enrolment for Health Insurance

| Staff | Year | | | | |
|---|---|---|---|---|---|
|  | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 |
| Teaching | 04 | 02 | 04 | 04 | 02 |
| Non-teaching | 03 | 03 | 01 | 00 | 00 |
| Total | 07 | 05 | 05 | 04 | 02 |

Among the above policy holders some of them has taken its benefits of the insurance policy.

- The maximum amount accessible for hospitalization expenses for students under Mediclaim insurance policy scheme is Rs. 50k. In case of accidental death of the student's father, the student will get a total of Rs. 2 Lakh's and in case of accidental death of the student's mother, the student will get a total of Rs. 1 Lakh under the Mediclaim Insurance Policy Scheme.
- To benefit this scheme, the student must be admitted for at least one day to claim the medical or hospital expenses. The minimum education of a doctor in a hospital should be MBBS or equivalent under the criterion of the Mediclaim Insurance Policy Scheme.

| File Description | Document |
|---|---|
| Appropriate web in the Institutional website | View Document |
| Any other relevant information | View Document |

# 5. CONCLUSION

## Additional Information :

1. The college established in 15th July 2003 as a branch of Maratha Vidya Prasarak Samaj, Nashik.

2. The college is affiliated to Savitribai Phule Pune University, Pune. (College ID NO: PU/NS/AC/75/2003).

3. The College has 3.5 Acres of green, clean, and eco-friendly campus.

4. Catering 10 UG Departments.

5. Choice-Based Credit System is implemented in 2019.

6. ISO 9001:2015 Certification.

7. The college has conducted the audits like: College financial audit, Exam audit, Academic and Administrative Audit, Green Audit, Gender Audit, N.S.S audit

8. 100 Mbps internet connection and Wi-Fi campus.

9. INFLIBNET, e-journals are made available for students and teachers.

10. The college has an Alumni Association at college level.

11. The college has 03 functional MOUs.

12. The college has installed Tree plantation and Rain Water Harvesting Project for an eco-friendly campus.

## Concluding Remarks :

We are pleasure to present the overall summary of our institute's Self Study Report to NAAC. Our college has a proud legacy of twenty years. The unconditional support of management has helped us to sail confidently during this period. Quality, Discipline Transparency and Sustainable Development in mechanism of governance and leadership has enabled us to achieve goals related to the seven criteria prescribed by NAAC. We have spacious campus of 3.5 acres on which we have developed student centric environment that is both innovative and value based. On the camps we have non-conventional energy sources to conserve energy. Water conservation is an important aspect of our green and clean campus which provides disabled-friendly and barrier free environment to our students. While giving the experiential learning to students from rural area, we use ICT enabled teaching to enhanced their comprehension. For example, we have successfully conducted teaching, learning and evaluation process through platforms like google meet, Zoom and google forms during covid-19

pandemic period. To assess our strength and weaknesses we conducted Academic and Administrative Audit. We have also conducted green audit and gender audit. Our faculty members have published good number of research papers. Several extension activities connecting the surrounding society have been undertaken. Blood Donation Camps, Cleanliness Drives are just a few examples. we have various sports facilities. To develop responsible citizens leading meaningful lives we inculcate our students with moral and civic values through national anthem and MVP'S Samaj Geet. Different cultural activities are a significant aspect of our college. We have been certified with ISO (QMS). The college has conducted two best practices: Tree plantation and Blood Donation. These features of our college will certainly make it NEP enabled institute in near future.